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Attachment A

STATEMENT OF FUNCTIONS

1. MISSION

The Chief of Operations is responsible for the planning and direction of communications and electronics support to the projects and missions of the DD/P and other Agency components; for the direction, coordination, and supervision of the Office of Communications Divisions, Staffs, and Overseas Areas, as required, to effect such support.

2. FUNCTIONS

The Chief of Operations shall:

a. Direct the activities of the Headquarters Geographical Divisions, coordinate the Headquarters Staff actions, and supervise the activities of the Overseas Areas of the Office of Communications relating to the planning and implementing of communications and electronics support to the projects and missions of the Agency.

b. Develop and recommend Office of Communications policies and plans pertinent to the communications and electronics support of Agency operational activities.

c. Supervise operational liaison with other Agency components and other U. S. Agencies as it pertains to communications and electronics support.

d. Act as DD/OC in the absence of the DD/OC.

e. Perform such other functions as directed by the D/OC.

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Attachment B

STATEMENT OF FUNCTIONS

1. **MISSION**

The Chief, Telecommunications, Training, and Techniques Staff, Office of Communications is responsible for providing staff action in the development and procurement of clandestine and staff communications equipment; liaison with other government agencies and commercial organizations on telecommunications matters; operation of a personnel management program for CT/R personnel; development and promulgation of standardized and special clandestine communications techniques and systems; operation of staff and agent communications training for CIA personnel in the U. S. and supervisory guidance of overseas communications training.

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MS-1261

Chief, Management Staff

16 Nov 1958

Director of Communications

Reorganization of the Office of Communications

1. Reference is made to my memorandum OC 1982 dated 23 September 1958 on the above subject.

2. As a result of discussion with members of your Staff, the Statement of Functions, Telecommunications, Training and Techniques Staff has been changed and the organizational structure of this Staff has been modified accordingly.

3. Submitted herewith are corrected attachments B, C, and D reflecting the above changes. Specifically, your attention is drawn to paragraph 6 of Attachment B.

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Attachments

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